322338

Visiting Team Report Proforma for

Inspection of Institutions

(Under Section 15 of the NCTE Act, 1993- for starting new courses / increase in intake)



Western Regional Committee (WRC)
National Council for Teacher Education
Manas Bhawan, Shyamala Hills,
Bhopal

www.ncte-in.org

Assessment Proforma for Inspection under Section 15 of the NCTE Act

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| | | | | 1.1 | ,,,,,,, | | ISST P.T | | |
|-----------------------------|----------------|-------------|--------|-------|----------------------|-------|----------------------------|-----------------------|---|
| Address for communication | A | | | | | | BHAVANA | | AD. |
| | <u> </u> | JUNA | GAI |) +1 | Pn | n : . | 362560 | . ** | |
| | | | | | | | | | |
| Phone No. (with STD Cod | le) | : | (| 026 | 7 5) | 2 | 21655 | | |
| Fax No. | | | | | | 221 | .655 | | |
| E-mail | | : | | 947 | 11/11 | Un | 19 | | |
| Date of establishment of in | nstit | ution : | | 17 | 112 | 119 | 87 | | |
| (a) Existing Courses (inclu | ıdinş | g propose | ed for | addit | ional i | ntak | e) | | |
| . 1 | | 2 | 9 294 | 3 | 4 | | 5 | 6 | |
| Name of the course in full | Sta | Stage/level | | ation | Year of starting the | | Intake/Unit(s) approved | Regional Committee | Additor intak |
| course in run | | | | | cou | _ | иррголош | Order No. | A (5 - 15 - 16 - 16 - 16 - 16 - 16 - 16 - 1 |
| PRIMARY TO | PR | EMARY | 2 7 | ISAR | 200 | 6 | B. Ed. | | _ |
| TEACHER CER. | | v | | | | | | | |
| (b) Course(s) Proposed | • | | | | | | | | |
| 1 . | | 2 | | 3 | | | 4 | | 5 |
| Name of the | | Stage/le | evel | Dura | ition | | ear of starting | | /Unit(s |
| course in full | 0 | | | | | | the course | proj | posed |
| | PRIMARYTEACHER | | APY | 27 | EAR | 2006 | | B.Ed | |
| CERTIFICATE | | | | | | | | | |
| Name of the University/E | | _ | | | | | | d: | |
| Reference number and da | | | | | | | | 1.1 | |
| Reference number and da | ate 0 | i tile NO | U: - | 1/1 | | | 23 | | |

10.1 Details of teachers in position for the existing programmes

| | | | Yes No |
|------|--------|--|----------|
| | (a) | Principal/Head of the Department | |
| | (b) | Number of teachers employed on full-time basis | [q |
| | (c) | Number of teachers employed on part-time basis | 2 |
| | (d) | Number of Guest lecturers engaged | |
| | (e) | Number of teachers on regular scale of pay | 06 |
| | (f) | Number of teachers on consolidated remuneration | 06 |
| | (g) | Number of teachers with qualifications as per NCTE norms | 08 |
| | (h) | Number of teachers yet to qualify NET/SLET | X. |
| | (i) | Number of teachers yet to obtain post-graduate degree in education | X |
| | (j) | Number of teachers without school experience | X |
| 10.2 | Appo | intment of additional teaching staff | |
| | | | Yes No |
| | (a) | Additional teaching staff is appointed by the institution | [|
| | (b) | If yes, whether they have joined the institution | |
| | | | |
| 10.3 | Detail | s of additional teachers appointed for the proposed programmes | • |
| | a) | Number of teachers employed on full-time basis | |
| | b) | Number of teachers employed on part-time basis | |
| | c) | Number of Guest lecturers engaged | |
| | d) | Number of teachers on regular scale of pay | |
| | e) | Number of teachers on consolidated remuneration | |
| | Ð | Number of teachers with qualifications as per NOTE norms | A |

| 3 | - | (g) | Number of teachers yet to qualify NET/SLET | Y |
|---|------|--------|--|-----------|
| | | (h) | Number of teachers yet to obtain post-graduate degree in education | X |
| | | (i) | Number of teachers without school experience | X |
| | 10.4 | | institution has not made the appointment of additional teaching Staff, then, whether, | |
| | | (i) | the posts have been notified in the newspapers | 0 6 |
| | 2 | (ii) | the Selection Committee has been constituted as per State/Central Govt. /UGC guidelines. | ० ३ |
| | | (iii) | The interviews has already been conducted | 06 |
| |) | (iv) | Number of letter of offer issued to the identified candidates | 006 |
| | | (v) | Number of consent of the prospective faculty members is received. | 006 |
| | 10.5 | Detail | ls of additional teachers selected for appointment | |
| | | a) | Number of teachers to be appointed on full-time basis | May Alpha |
| | | b) | Number of teachers offered regular scale of pay | |
| | | c) | Number of teachers offered consolidated remuneration | |
| | , | d) | Number of teachers yet to qualify NET/SLET | |
| | | e) | Number of teachers yet to obtain post-graduate degree in education | 7. |
| | 10.5 | Appo | intment of Non-teaching Staff of the Institution. | |
| | | | | Yes No |
| | | (a) | Non-teaching staff for the existing teacher education programmes is in position. | 6 3 |
| | | (b) | Whether the institution intends to use the existing staff for meeting the | X |

| | / | / | | |
|------|--------|-----------------------|--|-----------|
| | (c) | | isting arrangement is sufficient to meet the requirements of additional new course. | |
| | (d) | If no, th | nen whether additional appointments have been made | gi stress |
| | (e) | Intend | s to use the non-teaching staff of attached school/college. | |
| 10.4 | | er appoi ne/regula | intments have been made on ar basis. | Yes No |
| 10.5 | | | cale of pay offered to the staff is State Govt./UGC guidelines. | Yes No |
| 10.6 | (a) | method | er the provision has been made for dology of teaching two out of five subjects or discipline specific subject. | Yes No |
| | (b) | Wheth | er the institution has arrangements for teaching following subjects. | |
| | | | | Yes No |
| | | (i) | Physical Education | Section 1 |
| | | (ii) | Art | |
| | | (iii) | Work Experience | |
| | | (iv) | IT Literacy | <u></u> |
| 11. | Land a | and Bui | lding | |
| | | | | Yes No |
| | (a) | Institut | tion is in possession of land 80,000 59F | |
| | (b) | Title of | f the land is on free-hold ownership basis 80,000 594 | L. |
| | (c) | Title of | the land is in favour of institution/society 80,000 59 F | |
| | (d) | Period | of the lease is as per State law | |
| | (e) | Institut | ion is functioning from its own building 17,000 59F | L |
| | (f) | Institut | tion building is shared for running another course(s) B. Ed. | |
| | (g) | Institut | ion is functioning from a rented building | |
| | | | | * |
| | | | 5 | |

| | - | (h) | Institution building is under construction | |
|---|------|--------|--|--|
| 3 | | (i) | Institution proposes to function from its own building $\gamma E S$. | |
| | 12. | Infras | tructural Facilities. | |
| | | 12.1 | Instructional Space | |
| | | | Has the institution made provision for the following, | |
| | | | | Yes No |
| | | 12.1.1 | Class Room | |
| | | | Number of Class Room - existing - 2400 S9f | 3+2 |
| | | | Number of Class Room - additional | |
| | ~ | 12.1.2 | Hall | |
| | | | No. of halls - existing 900 59F | 0 1 |
| | | | No. of halls - additional | |
| | ¥ | 12.1.3 | - Laboratory | |
| | | | Number of Laboratories - existing 440 SqF | 0 1 |
| | | | Number of Laboratones - additional | NAME OF THE PROPERTY OF THE PR |
| | | 12.1.4 | Whether the instructional space available is sufficient to meet the additional requirement as per NCTE norms | レ |
| | | | | |
| |) | | | |
| | | | | |
| | 12.2 | Has th | ne institution made provision for the following accommodation. | |
| | | | | Yes No |
| | | (a) | Principal Room 270 59 F | |
| | | (b) | Faculty Room 900 S9/F | |
| | | (c) | Office Room 270 SW | |
| | ÷ | | | |
| | | | · 6 | |

| | (d) | Store Room 900 SW | |
|------|--------|---|---------------|
| 12.3 | - | ts Facilities tion has | |
| | | | Yes No |
| | (a) | Playground (football/hockey etc.) 80,000 59.4 | |
| | (b) | Playground (football/hockey etc.) of another institution on sharing basis | Linco |
| 13. | Instru | actional Facilities 60,000 SYF | |
| | Has th | e institutions created facilities for | |
| | | | Yes No |
| | 13.1 | Science Laboratory is available | Louis |
| | | 13.1.1 Science Lab being shared with 52% 594 attached school/college | |
| | | 13.1.2 Science lab has multiple set of science apparatus 25 No. | |
| | | 13.1.3 Chemicals and the consumables. 26 Cherror, in the required quantity has been procured. | |
| | | 13.1.4 Whether the existing science lab facilities are sufficient for the requirements of additional intake/new course. | |
| | | 13.1.5 If no, then whether additional space has been created and equipments and consumables procured. | " salari (pri |
| | 13.2 | Psychology Laboratory is available | V |
| | | 13.2.1 Instruments for simple experiments related to educational psychology are available. | · · |
| | | 13.2.2 The list of tests submitted by the institution has been verified. | <u></u> |
| | | 13.2.3 Whether the existing psychology lab facilities are sufficient for the requirements of additional | |

intake/new course.

| • | 13.2 | .4 If no, then whether additional space has been | 2 |
|------|---------|--|----------|
| | 2 11 1 | created and tests procured. | |
| 13.3 | Edu | cational Technology lab is available | |
| | 13.2 | .1 Facilities for accessing and use of digital learning resources. | |
| | 13.2 | | 15 |
| | 13.2 | Number of Electronic Publications (CD-ROMs) | 10 |
| | 13.2 | .4 Access to Internet | |
| | 13.2 | .5 Availability of OHP | |
| di e | 13.2 | .6 Availability of TV | 0-1 |
| | 13.2 | .7 Availability of VCR | 0 1 |
| 4 | 13.2 | .8 Whether the existing educational technology lab facilities are sufficient for the requirements of additional intake/new course. | |
| | 13.2 | .9 If no, then whether the additional equipments and learning software has been procured. | |
| 13.4 | Facilit | ies for Language Learning are available | |
| 13.5 | Librai | y resources | |
| | (a) | Has the institution created library facilities | V- |
| _ | (b) | Number of books in the library (existing) | 5 9 0 |
| | | Number of books added in the library for the additional intake/new course. | 5 9 0 |
| | (c) | Total Number of educational journals / periodicals being subscribed (existing). | 0 1 5 |
| | | Number of journals/periodicals added in the library for the additional intake/new course. | 5 9 0 |
| | | | |
| | | | |

| | (d) | Number of encyclopaedia available in the library (existing) | 47 |
|------|-----|--|--|
| | | Number of encyclopaedia added in the library for the additional intake/new course. | 4 7 |
| | (e) | Number of books available in the reference section of the library (existing). | 1702 |
| | | Number of books added in the reference section for the additional intake/new course. | 1 7 0 2 |
| | (f) | Total seating capacity in the library (existing) | [-1510] |
| | | Additional seating space created in the library for the additional intake/new course. | 50 |
| | (g) | Is the library being shared with other courses run by the institution. | |
| 13.6 | | cal Education Resources (Applicable for physical ed ammes only) | ucation |
| | | | Yes No |
| | (a) | Facilities for athletics are available | |
| | | - The list of equipment furnished by the institution has been verified and found correct. | ali la |
| | | - The facilities in the labs in the light of additional requirement are adequate. | t applicable |
| | (b) | Facilities for Health Education are available | 3 - |
| | ¥ | The list of equipment furnished by the institution has | \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ |
| | | been verified and found correct | 5 |
| | | - The facilities in the labs in the light of additional requirement are adequate are adequate. | |
| | (c) | Facilities for Anatomy Lab are available | |
| | | 9 | |

| | | - The list of equipment furnished by the institution has been verified and found correct. | | |
|----|-----|--|-----------------|---|
| | | - The facilities in the labs in the light of additional requirement are adequate are adequate. | Met applicatule | |
| | (d) | Facilities for Physiology Lab are available | She She | |
| | | - The list of equipment furnished by the institution has been verified and found correct. | 8 - | |
| | | - The facilities in the labs in the light of additional requirement are adequate are adequate. | 3 | |
| | Te) | Gymnasium/Multipurpose Hall is available | | |
| | (f) | Facilities for Anatomy Gymnasium are available | - | |
| | E | - The list of equipment furnished by the institution has been verified and found correct. | | |
| 8 | | - The facilities in the labs in the light of additional requirement are adequate are adequate. | | |
| | | | ** | |
| 4. | (a) | Salaries are paid in cash | Yes No | _ |
| | (b) | Salaries are paid through account payee cheque | | |
| 5. | a) | Amount of Endowment fund (for new course) | | |
| | (b) | FDR Number | | |
| | (c) | Details of the Bank Issuing the FDR | | |
| | (d) | Amount of Reserve fund (existing) | | |
| | | Additional amount added to Reserve Fund | | |
| | (e) | FDR Number | | |
| | (f) | Details of the Bank Issuing the FDR | | |

Information furnished above has been provided on the basis of.

6.

| | | | | | Yes | N | | | | |
|--------|--|---|-------------------------|------|-----------|---|--|--|--|--|
| | (a) | the scrutiny of the records made availa | ble to the inspection t | eam. | | | | | | |
| | (b) | information given by the management of providing relevant records to the inspe | | ut | | | | | | |
| | (c) | Partly by the scrutiny of the records are information given by the management we relevant records to the inspection team. | vithout providing | | | I | | | | |
| 17. | Overa | all assessment of the Institution | | n g | | | | | | |
| | The inspection team may record their overall observation on the preparedness of the management with regard to availability of human resources, infrastructural facilities and instructional facilities as prescribed; the NCTE norms for the proper conduct of the teacher-training programme. | | | | | | | | | |
| Inspec | ction Co | ommittee | | | | | | | | |
| Name | and De | esignation | Address | | Signature | e | | | | |
| 1. | | | | | | | | | | |
| 2. | | | | | | | | | | |
| 3. | | | | | | | | | | |
| | | | | | | | | | | |

List of documents to be obtained from the Principal / Management of the Institution

- 1. Staff profile (as per proforma annexed)
- 2. Copies of FDRs towards maintenance of Endowment and Reserve funds

Notes: All the documents are to be signed by the Principal / Management.